



**Report to: Standards Committee**

**Subject: Assessment Criteria**

**Date: 11<sup>th</sup> September 2008**

**Author: Monitoring Officer**

### Background

The Standards Board has issued guidance on the way that Assessment Sub-Committees deal with the initial assessment of complaints.

It is suggested that the Standards Committee should develop criteria against which it will assess new complaints and decide what action to take.

The criteria are intended to ensure fairness for the complainant and the member complained about and to protect the committee members from accusations of bias.

### Proposal

A suggested policy is attached at **Appendix 1**.

### Recommendation

That the Committee consider the proposed assessment criteria for approval.